

కస్టమ్స్, పరోక్ష పన్నులు మరియు నార్కోటిక్స్ జాతీయ అకాడెమీ

राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर और नार्कोटिक्स अकादमी

National Academy of Customs, Indirect Taxes and Narcotics

జోనల్ క్యాంపస్, 45-57-21, శ్రియా కాంప్లెక్స్, 3వ & 4వ అంతస్తు, నరసింహ నగర్, విశాఖపట్నం - 530024

क्षेत्रीय परिसर, 45-57-21, श्रिया कॉम्प्लेक्स, तीसरी, चौथी मंजिल, नरसिम्हा नगर, विशाखापट्टनम - 530024

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क्षमता विकास आयोग द्वारा 'अति उत्तम' प्रशिक्षण संस्थान के रूप में मान्यता प्राप्त

ACCREDITED AS 'ATI UTTAM' TRAINING INSTITUTE BY CAPACITY BUILDING COMMISSION

Date: as e-signed

OFFICE ORDER – 02/2025

Sub: Constitution of the Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 – Reg.

In pursuance of the provisions under Section 4(1) of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, an Internal Complaints Committee is constituted with the following members.

1.	Ms. Muskan Khurana , Assistant Commissioner, Visakhapatnam North Division, Visakhapatnam CGST Commissionerate	Presiding Officer
2.	Smt. Cherukuri Sunitha , President Aasaraa Charitable Society, Visakhapatnam	Member
3.	Shri AM Mathews , Assistant Director	Member
4.	Shri A Srikanth Reddy , Additional Assistant Director	Member
5.	Ms. Neha Yadav , Inspector	Member

2. The Committee shall deal with complaints of sexual harassment made by women in the workplace and shall discharge the functions of the Committee specified in the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the rules made there under.

3. As per the provisions of Section 9 of the Act, *ibid*, inter-alia any aggrieved women may make, in writing a complaint of sexual harassment of women at

workplace to the Internal Complaints Committee within a period of three months from the date of incident and in case of series of incidents, within a period of three months from the date of last incident.

4. The committee shall prepare in each calendar year a report in terms of Section 21 of The Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 read with rules made thereunder and submit the same to the Additional Director General, NACIN, Zonal Campus, Visakhapatnam.

5. The members of the Committee shall hold office under further orders.

6. This issues with the approval of the Additional Director General.

Additional Director

To

1. Ms. Muskan Khurana, Assistant Commissioner,
Visakhapatnam North Division, Visakhapatnam CGST Commissionerate/
Presiding Officer
2. Smt. Cherukuri Sunitha, President, Aasaraa Charitable Society,
Visakhapatnam/ Member
3. Shri AM Mathews, Assistant Director / Member
4. Shri A Srikanth Reddy, Additional Assistant Director / Member
5. Ms. Neha Yadav, Inspector / Member